



# VA APPRAISAL ORDER FORM

Please complete the fields below and send this form and the completed APPRAISAL CONSENT AND CREDIT CARD AUTHORIZATION (Addendum 1) form for proper processing and ordering of appraisal. To determine the appropriate fee by state and property type please refer to Addendum 2 attached herein.

Please email completed form to [VAAppraisals@myndm.com](mailto:VAAppraisals@myndm.com)

*\*For Purchase Transactions please also provide a pdf copy of the Purchase Agreement as well as all counteroffers.*

*\*Please advise your borrower that a charge from Nations Direct Mortgage will appear on the credit card provided.*

REQUEST FOR DETERMINATION OF REASONABLE VALUE (REAL ESTATE)		
1. Property Address:		
2. Building Status: 1. <input type="checkbox"/> Proposed 2. <input type="checkbox"/> Under Construction 3. <input type="checkbox"/> Existing 4. <input type="checkbox"/> Improvement/Repairs		3. Building Type: 1. <input type="checkbox"/> Condo 2. <input type="checkbox"/> Single Family 3. <input type="checkbox"/> 2.-4 Units 4. <input type="checkbox"/> Manufactured 5. <input type="checkbox"/> Modular 6. <input type="checkbox"/> N/A
4. Factory Fabricated? 1. <input type="checkbox"/> Yes 2. <input type="checkbox"/> No	5. No. of Buildings:	6. # of Living Units:
7. Construction Warranty Included? 1. <input type="checkbox"/> Yes 2. <input type="checkbox"/> No (If "Yes", complete items 14b and 14c.)		
8. Name of the Owner:		9. Property: 1. <input type="checkbox"/> Occupied by Owner 2. <input type="checkbox"/> Never Occupied 3. <input type="checkbox"/> Vacant 4. <input type="checkbox"/> Occupied by Tenant
10. Name of Occupant:	11. Occupant Telephone no:	12. Name of Broker:
13. Keys at (address):		
14. Purchaser's Name:  Purchaser's Address:		
15. New or proposed construction – complete items 15A through 15D for new or proposed construction cases only		
a. Plans (check one): 1. <input type="checkbox"/> First Submission 2. <input type="checkbox"/> Repeat Case		b. Plans submitted previously under case no:
c. Name of builder:		d. Telephone no:
Builder's address:		
16. Sale price of property:		17. Refinance – amount of proposed loan:

# ADDENDUM 1

APPRAISAL CONSENT AND CREDIT CARD AUTHORIZATION	
Borrower Name(s):	Loan #:
Property Address:	Date:
THE APPRAISAL FEE – IS A NON-REFUNDABLE FEE PAID TO A 3 <sup>RD</sup> PARTY	
<p>Under the Home Valuation Code of Conduct, the appraisal of your property subject to this loan request must be ordered by the lender. You will be required to pay for the property appraisal. Your credit card information will be collected to send with your appraisal order to the lender. The appraisal fee is paid to an independent third party for the purpose of evaluating your loan application. The payment is required regardless of whether or not your loan application is approved and is NON-REFUNDABLE, unless otherwise required by law. The collection of this appraisal fee does not guarantee a loan approval nor is it a commitment to lend.</p> <p>You are entitled to receive a copy of the appraisal report received by the lender concerning the subject property no later than three (3) business days prior to closing your loan transaction. If you do not receive a copy of the appraisal report(s) three (3) business days prior to closing, you will be required to postpone your closing for three (3) business days from the date you received the appraisal, unless otherwise waived by you in writing.</p>	
CREDIT CARD AUTHORIZATION FOR APPRAISAL FEE AND INTENT TO PROCEED	
<p>I hereby authorize Nations Direct Mortgage to charge my credit card listed below. By submitting the credit card information, I am authorizing Nations Direct Mortgage to immediately charge my credit card in the amount specified below, for the purpose of obtaining an appraisal. By signing below I am indicating I have received a Loan Estimate and signed my Intent to Proceed Form, and agree to proceed at this time with the transaction referenced above. Authorization of this charge is not subject to the outcome of the appraisal or property value.</p>	

<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> AMEX	Name as it appears on the credit card:	
Borrower Email Address:		
Billing Address (Street Number and Name):		
City:	State:	Zip:
Credit Card Number:		
Expiration Date:	CVC Number:	
Amount:	Signature of Cardholder:	

## ADDENDUM 2

Rates Effective April 2020

APPRAISAL FEES BY STATE/AREA	Single Family	2-4 Units	Condo	Manufactured
Alabama	\$500	\$650	\$500	\$500
Arizona	\$600	\$750	\$600	\$600
California	\$600	\$850	\$600	\$600
Colorado	\$750	\$950	\$775	\$800
Connecticut	\$525	\$675	\$525	\$525
District of Columbia	\$525	\$700	\$525	\$525
Florida	\$500	\$625	\$500	\$500
Georgia	\$450	\$600	\$475	\$475
Illinois	\$450	\$625	\$450	\$450
Indiana	\$525	\$675	\$525	\$525
Kentucky	\$475	\$625	\$475	\$475
Louisiana	\$500	\$550	\$500	\$550
Louisiana Counties: Red River and Sabine	\$625	\$675	\$625	\$675
Maryland	\$525	\$700	\$525	\$525
Massachusetts	\$525	\$675	\$525	\$525
Michigan	\$525	\$675	\$525	\$525
Michigan Upper Peninsula Counties: Mackinac, Chippewa, Luca, Schoolcraft, Alger, Delta, Marquette, Gogebic, Ontonagon, Keweenaw	\$600	\$700	\$600	\$600
Minnesota	\$450	\$575	\$450	\$450
Minnesota Counties: Clay, Kittson, Marshall, Norman, Polk, and Wilkin	\$550	\$725	\$550	\$550
Montana	\$875	\$1050	\$825	\$925
Montana Counties: Cascade, Flathead, Gallatin, Lewis and Clark, Missoula, Ravalli, and Yellow Stone	\$775	\$950	\$825	\$825
New Hampshire	\$550	\$700	\$550	\$550
New Jersey	\$525	\$675	\$525	\$525
North Carolina	\$525	\$625	\$550	\$550
North Carolina Counties: Buncombe, Burke, Caldwell, Cherokee, Clay, Graham, Haywood, Henderson, Jackson, Macon, Madison, McDowell, Mitchell, Swain, Transylvania, Watauga, Yancey	\$575	\$650	\$575	\$575
Ohio	\$525	\$675	\$525	\$525
Oregon	\$775	\$950	\$825	\$825
Philadelphia	\$525	\$675	\$525	\$525
Pittsburgh Cambria County Pennsylvania: Due to its location and lack of county reporting and electronic record keeping, an additional \$50 fee for the state and assignment type is authorized. The \$50 fee increase for the county is only appraisal reports and is not authorized for repair or alteration inspections.	\$525	\$675	\$525	\$525
South Carolina	\$425	\$600	\$475	\$475
Tennessee	\$500	\$625	\$525	\$525
Eastern Tennessee Counties: Campbell, Carter, Claiborne, Cocke, Grainger, Greene, Hamblen, Hancock, Hawkins, Jefferson, Johnson, Scott, Sullivan, Unicoi, Union, and Washington	\$575	\$650	\$575	\$575
Texas	\$500	\$550	\$500	\$550
Texas Counties: Andrews, Borden, Crane, Culberson, Dawson, Dimmit, Duval, Ector, Gaines, Haskell, Hemphill, Howard, Hudspeth, Jones, Llano, Midland, Mitchell, Nolan, Pecos, Scurry, Stephens, Ward, and Yoakum	\$700	\$750	\$700	\$750
Utah	\$600	\$750	\$825	\$825
Virginia	\$525	\$700	\$525	\$525
Washington	\$800	\$1100	\$850	\$900
Wisconsin	\$450	\$600	\$450	\$450

Additional Fees - Complex properties and mileage must be approved by the RLC prior to the appraiser starting the appraisal. Fee increases for complex properties must be based on true complexity and time needed. For mileage fee requests, when authorized, the rate will be as allowed by the General Services Administration (GSA) or a flat rate approval based on unusual circumstances (i.e., weather conditions, unpassable roads, the need to use off road vehicles etc.). To determine GSA's current mileage rates, please visit <https://www.gsa.gov/travelresources>. All re-inspection fees are \$150.