



Receiving Closing Documents

Settlement Agent's will receive their Closing Documents through an email from NationsDirect@myndm.com. This email is generated by the Docs Department at Nations Direct Mortgage and contains a link to the document portal.

NationsDirect@myndm.com

3:20 PM (4 minutes ago) ☆ ↶

to me ▾

Closing documents for the following loan are ready for download and printing at the following link: [Doc Link](#).

Escrow Number: CNKY-19-370

Loan Number: 8010066206

Property Address: 123 Fake Street Santa Ana, CA 92707

Primary Borrower: Test Config XVI

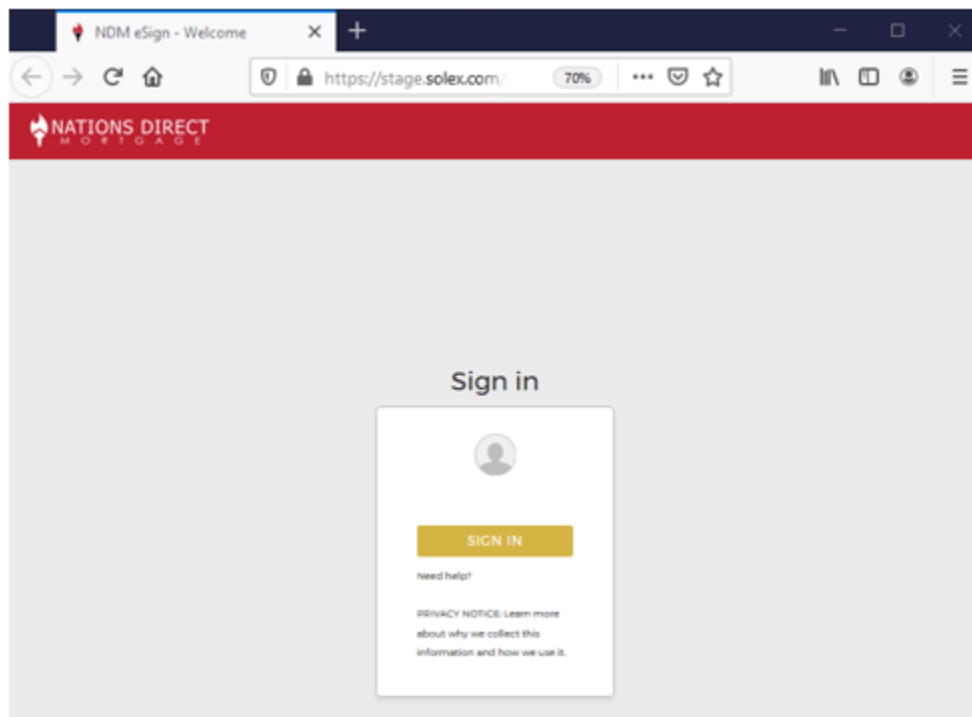
Funder: Test Fund ([@myndm.com](#))

Should you have any questions regarding these documents, please refer to the training materials at the following link under Closing Documents:

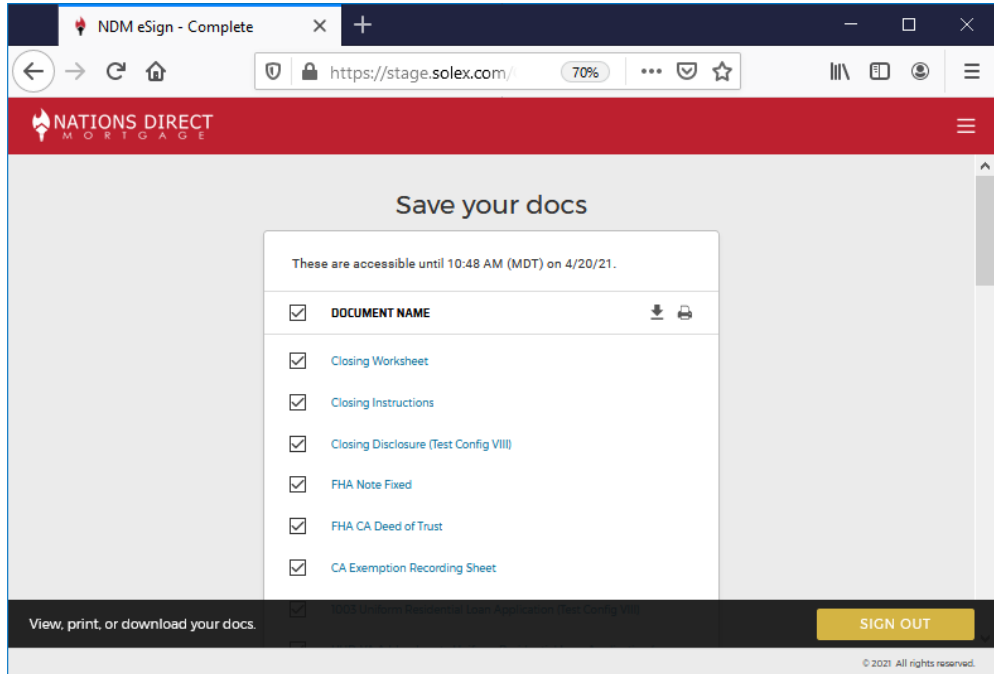
<http://myndm.com/tools/>

Accessing Closing Documents

By clicking the Doc Link in the email above, users will be directed to a web browser that contains the Closing Documents.

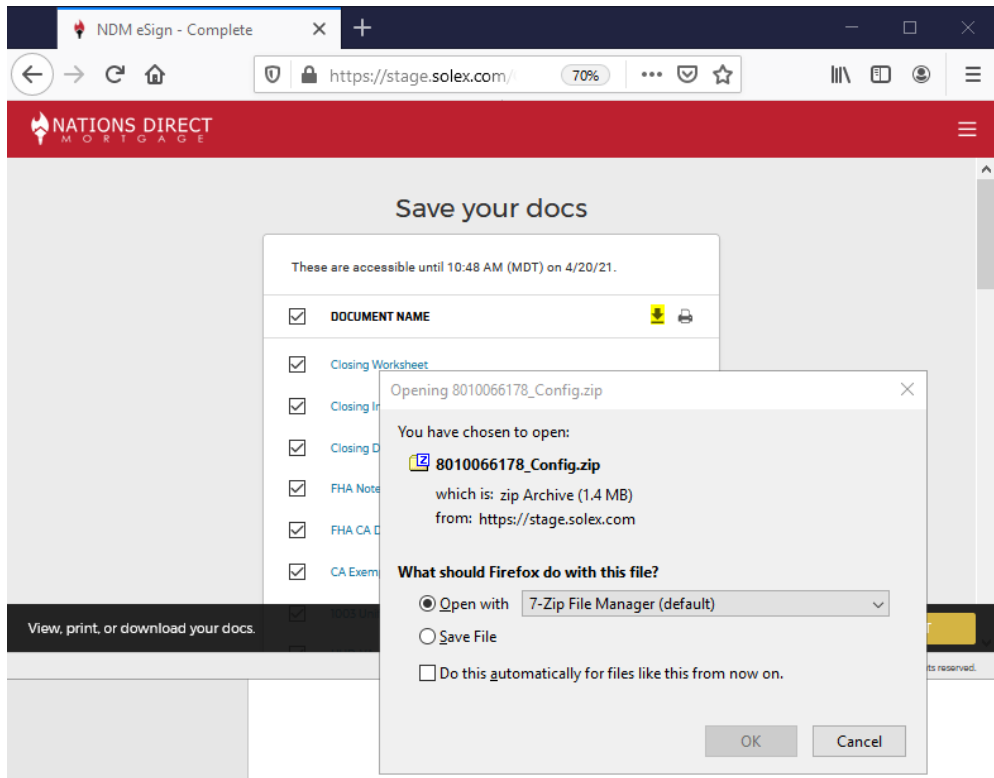


Clicking Sign In will lead the user to a screen where they can view, print, or download the Closing Documents.



Downloading Closing Documents

If the Settlement Agent needs to download the Closing Documents, they can click the underlined down arrow icon. This will download the Closing Documents to a zip file that can be saved to the user's computer.





Printing Closing Documents

When the user wants to print out the Closing Documents, they can click printer icon. This will open a new web browser tab with a PDF copy of the Closing Documents.

The screenshot shows a web browser window with two tabs: 'NDM eSign - Complete' and '8010066178_Config - Print'. The address bar shows 'https://stage.solex.com'. The page header features the Nations Direct Mortgage logo. The main content area is titled 'Save your docs' and contains a list of documents with checkboxes and download/print icons. A 'SIGN OUT' button is visible in the bottom right corner.

| <input checked="" type="checkbox"/> | DOCUMENT NAME | | |
|-------------------------------------|---------------------------------------|--|--|
| <input checked="" type="checkbox"/> | Closing Worksheet | | |
| <input checked="" type="checkbox"/> | Closing Instructions | | |
| <input checked="" type="checkbox"/> | Closing Disclosure (Test Config VIII) | | |
| <input checked="" type="checkbox"/> | FHA Note Fixed | | |
| <input checked="" type="checkbox"/> | FHA CA Deed of Trust | | |
| <input checked="" type="checkbox"/> | CA Exemption Recording Sheet | | |

Users can click the Print command on that new tab to print out the Closing Documents to their printer.

The screenshot shows a web browser window with two tabs: 'NDM eSign - Complete' and '8010066178_Config - Print'. The address bar shows 'https://stage.solex.com/Print'. The page displays a 'CLOSING WORKSHEET' form with various fields and checkboxes. The loan number is 8010066178.

| CLOSING WORKSHEET | | Loan #: 8010066178 |
|---|---|---|
| Investor: NATIONS DIRECT MORTGAGE, LLC | Lender: NATIONS DIRECT MORTGAGE, LLC | |
| Loan Program: 82110 | Type of Loan: | Purpose of Loan: |
| 30 YR FIXED - FHA | <input type="checkbox"/> Conv <input checked="" type="checkbox"/> FHA | <input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Cash-Out Refi <input type="checkbox"/> No Cash-Out Refi |
| | <input type="checkbox"/> VA <input type="checkbox"/> RD | <input type="checkbox"/> Construction Only <input type="checkbox"/> Construction/Perm <input type="checkbox"/> HELOC |
| Amort: <input checked="" type="checkbox"/> Fixed <input type="checkbox"/> ARM | Repayment Options: <input type="checkbox"/> Interest Only <input type="checkbox"/> Balloon <input type="checkbox"/> Buydown | MERS #: 100611800001146952 |
| New Construction: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Occupancy: <input checked="" type="checkbox"/> Owner <input type="checkbox"/> Second Home <input type="checkbox"/> Investment | Lien Position: <input checked="" type="checkbox"/> First <input type="checkbox"/> Second |